COMPANY LETTERHEAD

Reference .No. Dated: .05.2025

**The Collector of Customs (Regulatory Authority),**

Collectorate of Customs (Appraisement),

Faisalabad.

Subject: **APPLICATION FOR ADDITION OF HS CODES OF CAPITAL GOODS IN EFS AUTHORIZATION NO. [ ]**

Dear Sir/Madam,

We are using EFS authorization No. [ ] under Category [ ] with [self-owned/rented] production facility for manufacturing of [class of output goods] from [class of input goods] and our exports/local sales performance , verified from the summary of our monthly sales tax returns, during the last three/two years is as follows:

\*All values are in million Rs.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Year** | **Value of Local Sales** | **Exports** | **Percentage of Export** |
| 1 | 01.01.2024-31.12.2024 |  |  |  |
| 2 | 01.01.2023-31.12.2023 |  |  |  |
| 3 | 01.01.2022-31.12.2022 |  |  |  |

2. We perform the processes of [nature /processes of manufacturing activity] using our presently installed [description of existing plant and machinery] and request for addition of below-mentioned HS Codes for import of following plant/machinery which is directly related to our abovementioned manufacturing activity:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr.# | HS Code | Complete Description with identifying marks if any | Quantity to be imported | Manufacturing activity/process in which the goods are to be used | \*Remarks |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

(\*in case of energy sources or related equipment e.g. invertors , mention total energy requirement of the plant along with capacity of already installed energy sources in this column and enclose supporting documents e.g. Electricity bills, proof of in-house production, if any etc. for verification of stated requirement)

3. We are enclosing following supporting documents with our application for verification of our stated facts.

1. Monthly sales tax returns for the period from ----- to -------.
2. Duly signed undertaking dated [] as per prescribed format on Rs.100 e-stamp paper No. [] , regarding, quantity, description and use of above-mentioned goods.

Encl: **As Above.**

**(Name)**

**[CEO/CFO/Director/Partner/Proprietor]**

**CNIC No.**

**UNDERTAKING**

(On Rs. 100 Stamped Paper)

We M/s [ ], having NTN [], EFS Authorization No. [], and registered office situated at [] through [CEO/Director/Partner/Proprietor] Mr. [] ,hereby undertake that we want to import the following plant, machinery and spares free of duty and taxes under the Export Facilitation Scheme (EFS) .

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Complete Description with identifying marks if any | Type (Plant machinery/Spares) | Quantity to be imported |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

We hereby, solemnly undertake before the Collector of Customs (Appraisement) Faisalabad (Regulatory Collector) as following:

1. The above plant/machinery and spares are the bona fide requirement of our manufacturing facility for exports and will be installed at our production plant situated at [address].
2. The above plant/ machinery and spares will be exclusively used for manufacturing of goods for Exports and will not be used in manufacturing of goods for domestic sales/vendoring services.
3. The production capacity of above plant and machinery will be used in addition to our existing production capacity and hence our exports will be increased accordingly.
4. The above, plant and machinery will not be used to replace the presently installed machinery.
5. We will not import plant and machinery in quantities exceeding than the mentioned above and in case of any additional quantity required, we will seek approval of the regulatory collector in advance.
6. In case of mis-use (any use other than in our exports manufacturing),we will be responsible to pay all the leviable duties, taxes, surcharges, fine and penalties on the abovementioned plant, machinery and spares and face any associated legal consequences.

**(Name)**

**[CEO/CFO/Director/Partner/Proprietor]**

**CNIC No.**

**Date:**